

**EMAIL VOTE – SUMMARY OF ITEMS**  
**Sutter Buttes Regional Land Trust**  
July 2-9, 2021

Board President: Joe Reusser  
Vice President: Mike Hubbartt  
Treasurer: Dr. Emma Blackthorne  
Secretary: Julie Stark

Board Members: Margit Sands, Babs Cotter,  
Samantha Smallwood

Executive Director: Alyssa (Lisa) Lindman  
Administrative Manager: Kim Mansfield

**The items and summary below are presented to the board for review and approval via email vote.**

**Organization/Administration:**

1. Approval of the Minutes for June 8, 2021 meeting  
Most recent meeting minutes required for LTA renewal application
2. Approval of the 990 Tax Form, 8879-EO Form, and 8453-EO Form  
Board review of draft forms during the June board meeting.
3. Approval of the updated Cash Control Policy  
Staff have made minor updates and changes to address COVID-19 restrictions being lifted.
4. LTA Renewal Board Resolution

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**Land Conservation:**

1. Approval for staff to engage with CRT and landowner to pursue the Singh Ranch CE Project  
Project has been reviewed and discussed with the Land Conservation Committee, who did not express any concerns with staff moving forward on the project.

**Attachments** sent for review 1-week prior to board vote: Minutes – June 2021, 990 Tax Form, 8879-EO Form, and 8453-EO Form, Cash Control Policy, Singh Ranch Project Selection Board Approval Packet, Executive Committee Report, LTA Renewal Board Resolution

Next Regular Board Meeting  
Tentative Date: 6:30 pm on August 10, 2021  
ZOOM MEETING  
UPCOMING EVENTS: